

2026



ツーリズム EXPO ジャパン 2026 Tourism Expo Japan 2026

トラベルソリューション展 2026 Travel Solutions Exhibition 2026

Buyer Registration Manual 【for Reserved Business Meetings】

Buyer

Trade and Press Days

【Thursday, September 24-Friday, September 25】

Ver. 1

Uploaded: Thursday, June 25

For “Buyer” registration (where to start), refer to P.8

NOTE)

If you do not fall under “Buyer” category, please refer to the **manual of the applicable category.**

VISITOR

https://tej2026.icdbizmatch.jp/Files/Registration_Manual_en.pdf

MEDIA

https://tej2026.icdbizmatch.jp/Files/Media_Registration_Manual_en.pdf

MEDIA BUYER

https://tej2026.icdbizmatch.jp/Files/MediaBuyer_Registration_Manual_en.pdf

**Business Matching System Users Manual is available from HOME screen
of your “Business Meeting My Page”**

〈scheduled to be uploaded by Thursday, June 25〉

Introduction

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Buyer Registration 【Reserved Business Meetings】 | Overview

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This manual is for those who wish to participate as

BUYER

Categories and features	Exhibition	Business Meetings		Registration(s) necessary for participation
	VISIT (coverage)	Reserved Business Meetings	Walk-in Business Meetings	
VISITOR Member of the industry whose main purpose is to VISIT the event. Will NOT participate in Reserved Business Meetings	○	×	○	Visitor Registration /Walk-in Business Meetings ① Basic Profile
BUYER Member of the industry whose main purpose is to do Buyer activities. Will participate in the Reserved Business Meetings. ※must fulfill requirements	○	○	○	Buyer Registration [Reserved Business Meetings] ① Basic Profile ② Business Matching Information
MEDIA Media worker whose main purpose is to cover the event. Will NOT participate in Reserved Business Meetings.	○	×	○	Media Registration /Walk-in Business Meetings ① Basic Profile
MEDIA BUYER Media worker whose main interest is to do Buyer activities. Will participate in Reserved Business Meetings (pre-matched meetings). ※must fulfill requirements	○	○	○	Media Buyer Registration [Reserved Business Meetings] ① Basic Profile ② Business Matching Information

※No general public admitted on Trade and Press Days.
※The registration form differs according to your business category. Please be careful when you select the application form.

TEJ Business Meeting is composed of

Reserved
Business
Meetings

and

Walk-in
Business
Meetings

Business Meetings

Pre-matched

Reserved Business Meetings

The most Significant point of TEJ

- Buyer/Media Buyer registration is necessary.
- Your Business Meeting schedule (appointments) will be fixed in advance through the Business Matching System.

**No reservations in advance
Walk-in Business Meetings**

- Although Reserved Business Meetings will be prioritized, it will be possible to have business meetings on the spot during your visit to the venue.

「Reserved Business Meetings」have restriction of the companies you can have meetings with, depending on the category you belong to(※)

Sellers

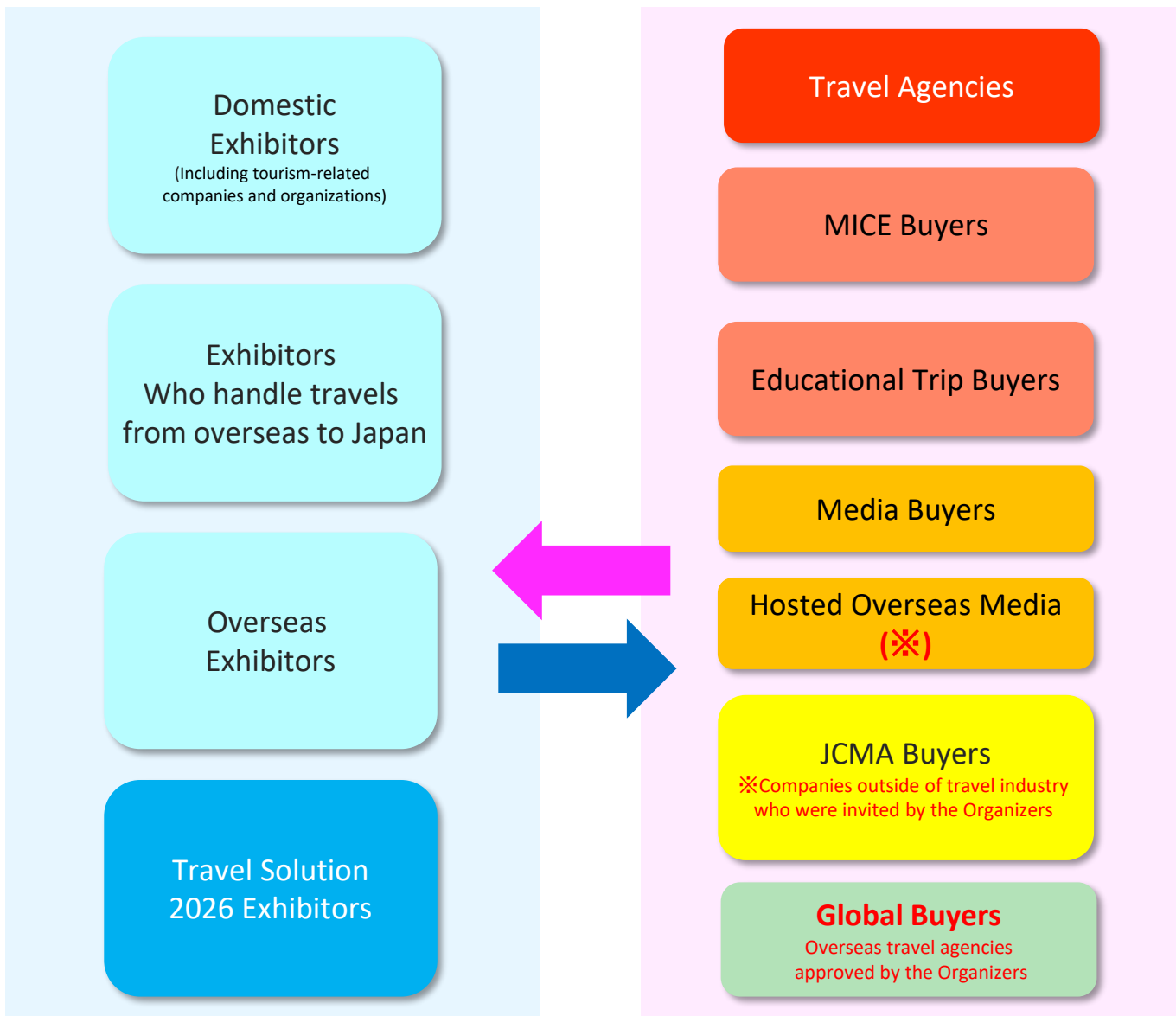
Among TEJ exhibitors, those who wish to register for the Business Meetings as Sellers and can provide material and/or information to promote their companies/organizations.

Buyers

Those who wish to register for the Business Meetings to obtain material and/or information as Buyers.

Seller
(Available for
Seller-Seller MTGs)

※ Sellers who wish to obtain business material and information through the Meetings can hold Seller-to-Seller meetings.



※ Non-Japanese Media who reside in Japan can have meetings with Domestic Exhibitors and Exhibitors who handle travels form overseas to Japan.

Introduction | The conditions to register as Business Meeting Buyer/Media Buyer

IMPORTANT

Only those who fulfill the conditions below will be approved as Business Meeting Buyer/Media Buyer

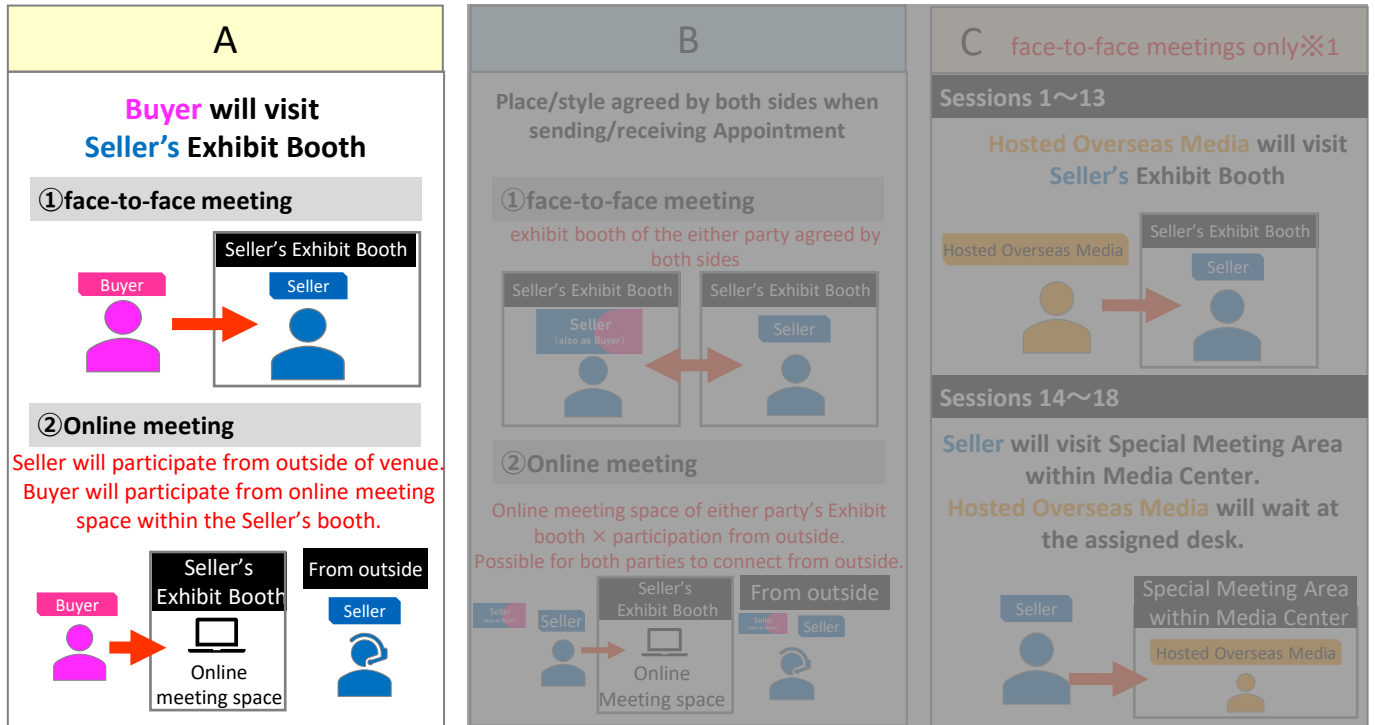
- Expected to hold more than 8 sessions of Business Meetings.
- No registration charge necessary for any of the categories below.
- Sales activities are prohibited.

	Category of Registrants	Conditions for approval
Travel Agency	Japan Travel and Tourism Association	Overseas Buyer Domestic Buyer Buyer handling inbound travels to Japan MICE Buyer Educational Tour Buyer
	Japan Travel and Tourism Association(JATA)	
	Japan National Tourism Organization(JNTO)	
	All Nippon Travel Agents Association(ANTA)	
	Global Buyer	Companies outside Japan, approved by the Organizers
Media	Media companies	Media companies who handle information regarding travel and/or travel programs (TV, newspaper, magazines, WEB, etc.) selected by the Organizers.
	Hosted Overseas Media※1	By invitation only ※1 Reserved Business Meetings can be matched with TEJ Domestic Sellers • Sellers who handle travels from overseas to Japan. Business Meeting locations will be specified by the organizer.
Cross-Industry	JCMA Buyer	Japan Convention Management Association(JCMA) member company

Introduction | Place / style of Reserved Business Meetings

IMPORTANT

Place/style of meetings differ depending on your counterpart.
Please refer to the table below.



		Seller			
		Domestic Exhibitors	Exhibitors handling travels to Japan from overseas	Overseas Exhibitors	Travel Solution 2026 Exhibitors
Buyer	Travel Agencies	A	A	A	A
	MICE Buyers	A	A	A	A
	Educational Trip Buyers	A	A	A	A
	Media Buyers	A	A	A	A
	Hosted Overseas Media	C ※1	C ※1	X ※2	X ※2
	JCMA Buyers	A	A	A	A
	Global Buyers	A	A	A	A
Sellers who wish to do Buyer acts Seller (also as Buyer)	Domestic Exhibitors	B	B	B	B
	Exhibitors handling travels to Japan from overseas	B	B	B	B
	Overseas Exhibitors	B	B	B	B
	Travel Solution 2026 Exhibitors	B	B	B	B

※1 Not applicable for Sellers who wish to have Online meetings.

※2 Cannot make appointments through Business Matching System.(Walk-in meetings on the day is possible. However, meetings appointed by the Business Matching System will be prioritized)

【time indicated in Japan Standard Time】 as of June, 2026

※Schedule below is subject to change depending on the situation.

Thursday

Jun.25

10:00 a.m.

| Start of Buyer registration
(1 Basic Profile + 2 Business Matching Information)

Deadline for registration・editing information :

Wednesday, Sep. 16, 4:59 p.m.

Note) information cannot be edited beyond deadline

※ "Search Business Matching Member" and "Message" functions will be available from Wednesday, July 15, 10:00 a.m.

※ "Business Matching System Users Manual" is scheduled to be available on your My Page from around Thursday, June 25.

Tuesday

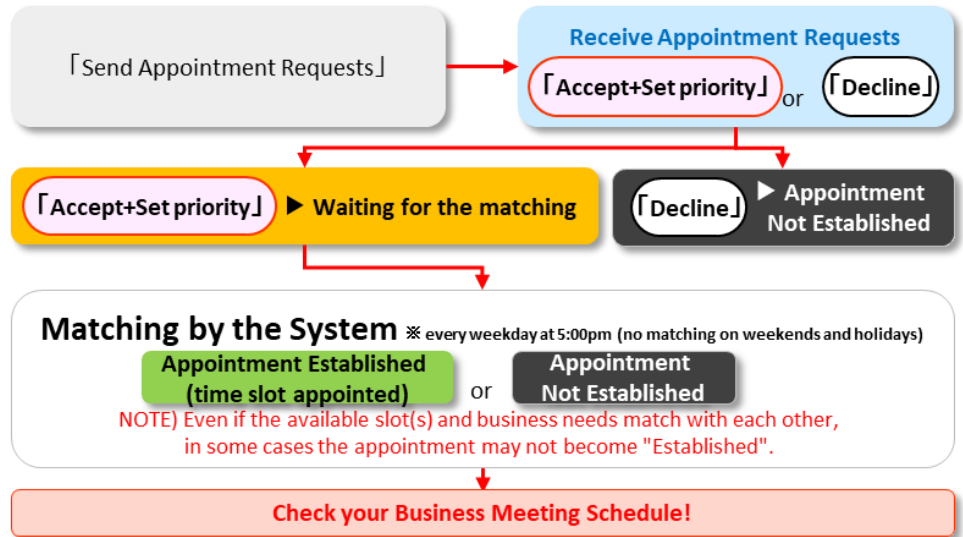
Jul.21

10:00 a.m.

|
Wednesday

Sep.16

| Start of sending/receiving Appointment Requests(10:00 a.m.)
~ Matching by the System (every weekday at 5:00 p.m.) ※weekdays only



Wednesday

Sep.16

4:59 p.m.

| Deadline for Registration・Editing Information

caution) cannot edit information beyond deadline

For all requests (new appointments/cancellation/change of time slots) you have received, please respond by the deadline.

Wednesday

Sep.16

6:00 p.m.

| Appointment Schedule Finalized (6:00 p.m.)

The final appointment matching will take place at 5:00 p.m.. After the check by the Secretariat, your Appointment Schedule will be finalized at 6:00 p.m..

※From your Business Meeting My Page, please check your Business Meeting Schedule (Appointment Sheet) beyond 6:00 p.m..

| Documents will be available for download

The documents necessary for the Business Meetings and Guidance material can be downloaded from your Business Meeting My Page.

【NOTE】 Make sure to print out the "Finalized Business Meeting Schedule" and bring it with you on the day of the Business Meeting. 【 Print out in A4 size / full color/one side 】

Thursday

Sep.24

|
Friday

Sep.25

| Business Meeting Days

1st day : Thursday, September 24 10:50 a.m.-5:30 p.m. Business Meetings (sessions 1~9)

2nd day : Friday, September 25 10:50 a.m.-5:30 p.m. Business Meetings(sessions 10~18)

【NOTICE】 Please be sure to report the "Meeting Status" from your Business Meeting My Page after the meetings.

【In JST】 As of September, 2026

※Schedule below may change due to circumstances

Thursday, September 24: Day 1		Friday, September 25: Day 2	
10:50 ~ 11:10	セッション/Session 1	10:50~11:10	セッション/Session 10
11:10 ~ 11:30	インターバル/Interval	11:10~11:30	インターバル/Interval
11:30 ~ 11:50	セッション/Session 2	11:30~11:50	セッション/Session 11
11:50 ~ 13:10	ランチ休憩/Lunch Time	11:50~13:10	ランチ休憩/Lunch Time
(12:00 ~ 13:00)	バイヤー向けセミナー・ネットワーキング① /Seminar for Buyers & Networking①		
13:10 ~ 13:30	セッション/Session 3	13:10~13:30	セッション/Session 12
13:30 ~ 13:50	インターバル/Interval	13:30~13:50	インターバル/Interval
13:50 ~ 14:10	セッション/Session 4	13:50~14:10	セッション/Session 13
14:10 ~ 14:30	インターバル/Interval	14:10~14:30	インターバル/Interval
14:30 ~ 14:50	セッション/Session 5	14:30~14:50	セッション/Session 14
14:50 ~ 15:10	インターバル/Interval	14:50~15:10	インターバル/Interval
15:10 ~ 15:30	セッション/Session 6	15:10~15:30	セッション/Session 15
15:30 ~ 15:50	インターバル/Interval	15:30~15:50	インターバル/Interval
15:50 ~ 16:10	セッション/Session 7	15:50~16:10	セッション/Session 16
16:10 ~ 16:30	インターバル/Interval	16:10~16:30	インターバル/Interval
16:30 ~ 16:50	セッション/Session 8	16:30~16:50	セッション/Session 17
16:50 ~ 17:10	インターバル/Interval	16:50~17:10	インターバル/Interval
17:10 ~ 17:30	セッション/Session 9	17:10~17:30	セッション/Session 18
(17:00 ~ 18:00)	バイヤー向けセミナー・ネットワーキング② /Seminar for Buyers & Networking②		

Registration Steps

If you wish to participate in the Reserved Business Meetings, you will need to complete

『 **1** Basic Profile Registration』 and 『 **2** Business Matching Information Registration』

1

Basic Profile Registration

Basic Profile Registration

Thursday
June 25
10:00a.m. JST~

Access to Basic Profile Registration page

<https://tej2026.jcldbizmatch.jp/en/Registration/Buyer>

* Before registration, please check the Terms and Conditions of Participation and Policy for handling Personal Information.



After filling out Basic Profile Registration Form, you will receive an automatic email. please click the URL attached to it and activate your account.

*URL is valid for **1 week**.

*If you cannot find the email, please check the spam file of your email account.

Attention all Global Buyers

After registering your Basic Profile, you must also answer an additional questionnaire. It will be attached to an automatic email which you will receive right after your Basic Profile registration.

Registration Completed

Once the registration is completed, you will be able to login to your My Page.

Login URL : <https://tej2026.jcldbizmatch.jp/en/Login>

Login ID : email address you registered

Password : Set by you

* If you forgot your password, click “Forgot your password?” on the Login screen and follow the steps to reset the password.

2

Business Matching Information Registration

Business Matching Information Registration

Register Business Matching Information from either the screen which appears right after completion of Basic Profile Registration or your My Page.

* If you do not enter Business Matching Information, you will have no access to Business Matching System and will not be able to participate in Business Meetings.

* Registration required per person, not per company.

Approval Review

After the approval by the Organizer, your Business Matching System will be activated.(within approx. 7 business days)

○If approved

If approved, there will be a notification email sent from the system.

✕If rejected

You will receive notification (email) from the Secretariat.

We cannot answer any questions regarding the reason of the disapproval.

Buyer Registration Completed

Starting Day of Business Matching System Operation :
Tuesday July 21 10:00a.m. JST~

※“Business Matching System Users Manual” is scheduled to be uploaded on your My Page around Thursday, June 25.

What to do before the Business Meetings

Business Matching

Tuesday July 21
10:00a.m. JST



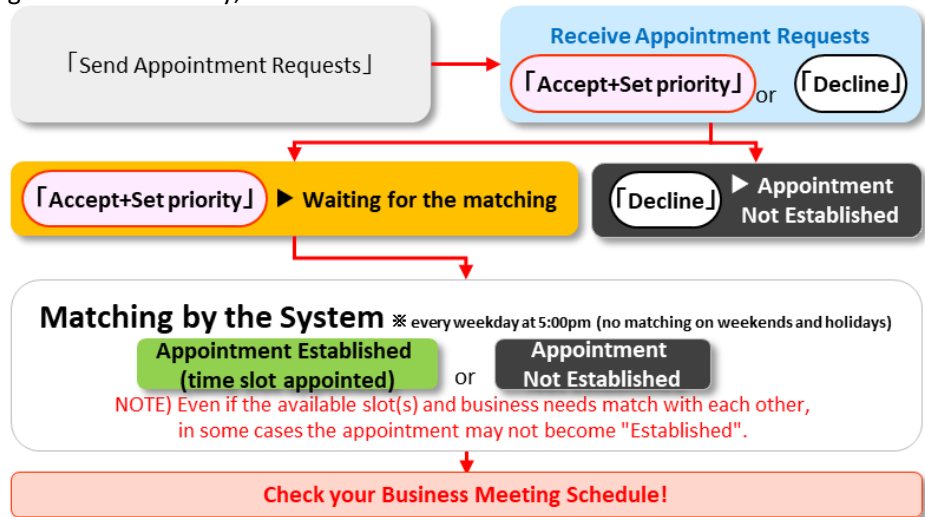
Wednesday
September 16

You will be able to send Appointment Requests, Accept/Decline the requests you received, confirm Appointment Schedule, etc., from your My Page.

"Search Business Matching Member" and "Message" functions will be available from Wednesday, July 15, 10:00 a.m.

Start of Business Matching System operation : Tuesday July 21 10:00a.m. JST

※ "Business Matching System Users Manual" is scheduled to be uploaded on your My Page around Thursday, June 25.



Apply for Conference auditing

You can apply for TEJ Conference attendance from your My Page.

NOTE) Be careful not to apply for conference which may overlap with your Business Meeting Schedule! ※The content of programs such as Tourism Professional Seminar etc. will be available from the official website in early August.

Print out ID Pass
Wednesday
September 16
6:00 p.m. JST ~

Print out your ID Pass from your My Page 【 A4 size】 【full color】



Make sure that the QR code is printed legibly (without blurs or smudges)
※If printed in different size or in black and white, you will need to reissue the ID Pass at site, so please be careful.

Days of the event <Trade and Press Days : Thursday, Sep. 24 · Friday, Sep.25>

Present your ID Pass at the Entry Gate

Check-in not necessary if you print out and bring your ID pass prior to your arrival.

All you need to do is to have your ID Pass read at the entry gate!

Regarding 【ID Pass】

- ✓Fold the pass in four, and put it in the Pass Case offered in the venue and wear it at all times.
- ✓We will read the QR code on your pass at your first entry to the venue on both days.
- ✓If you are visiting on both days, be careful not to submit the ID Pass when you are leaving the venue on the first day!
Do not forget to bring it on your second day.

If you participated in the Meetings in 2025, you can reflect the data of the information you entered then

Click here to enter 2025's data into the fields



If you forgot the ID and/or the Password, you used in 2025, please register as a new user.

Notification

Please input your 2025's Visitor Login ID and Password.

Login ID (E-mail)	<input type="text"/>
Password	<input type="password"/>

If you forget your 2025's ID and/or password, you can not reissue or confirm them, so please register a new account.

Close
Click here to enter 2025's data into the fields

Information① | Your Company/Organization's Basic Profile(1/2)

Company Name * (in English)	<input type="text"/>
Company Name (in Japanese)	<input type="text"/>
Company Name (in Katakana)	<input type="text"/>
Website URL (Company/Organization)	<input type="text"/>
Location of your company *	-----
Postal Code *	<input type="text"/>
Only numeric or alphanumeric. e.g. 1234444 Please do not enter hyphen.	
Address (in English)	State / City * <input type="text"/> e.g. Tokyo,
	Company Address ① * <input type="text"/> e.g. Chiyoda-ku,
	Company Address ② * <input type="text"/> e.g. 1-2-3 Ryoko-machi,
	Company Address ③ <input type="text"/> e.g. Tourism Bldg. 3F,
Address (in Japanese)	State / City <input type="text"/> e.g. 東京都
	Company Address ① <input type="text"/> e.g. 千代田区
	Company Address ② <input type="text"/> e.g. 旅行町1-2-3
	Company Address ③ <input type="text"/> e.g. ツーリズムビル3F
TEL *	<input type="text"/> e.g. +81-3-5657-0758

Corporate entity such as Co. or Inc. is not necessary

DO NOT leave blank!

e.g.,) [https://www. . . .](https://www.)
*DO NOT omit <https://>
If your company does not have URL, please contact the Business Meeting Secretariat.
<Business Meeting Secretariat : bizmtg@bsec.jp>

Enter the country/region of YOUR current office, not the address of the Head Office.

Information ① | Your Company/Organization's Basic Profile(2/2)

Your company's association(s) *
(You may make more than one selection)

- Japan Association of Travel Agents (Overseas Allied Members)
 Japan National Tourism Organization
 Japan Convention Management Association
 Japan Travel and Tourism Association
 All Nippon Travel Agents Association
 N/A

Please check "Yes" if you wish to have Reserved Business Meetings with Sellers related to inbound travel to Japan.

YES

Business Type *
(You may make more than one selection)

- Travel Company [1st. Category / 2nd. Category / 3rd. Category / Representative of Travel Company / Local selling Agent / Land Operator]
 Please enter your Registration Number/JATA Number.

- Tour Operator
 Tour Guide, Tour Conductor, Guide-Interpreter

Transportation

- Airline
 Motor Coach
 Taxi

- Train
 Ship, Ferry
 Other

(English)

(Japanese)

Transportation Facility

- Airport
 Bus Terminal
 Other

(English)

(Japanese)

- Station
 Port

- Car Rental, Sharing Economy

- Cruise

Accommodation

- Hotel
 Guest House, Pension
 Other

(English)

(Japanese)

- Ryokan
 Vacation Rental

- Theme Park, Leisure Facility
 Marketing Services, Consulting
 Financial Service
 Local Government
 Regional Development
 Medical & Welfare
 Barber, Beauty Salon
 Construction Industry
 Real Estate Industries
 Other

(English)

(Japanese)

- Information and Communication, IT
 Insurance
 Government
 Tourism-Related Organization
 Education, Research Institute
 Maker
 Wholesale & Retail
 Agricultural Forestry and Fishers Industries
 Hospitality Industries

(English)

(Japanese)

[If you selected Travel company]

* If you selected 『Travel company』, fill out the **Registration Number** assigned from the Ministry of Tourism or from Governor of the Prefecture your company is registered under.

***Error message will appear if you try to continue without entering information.**

If you select an item with a description field, **you must enter text.**

Information② | Information of the Actual Participant (1/2)

Register the information of the person who will be visiting the venue.

Each participant needs their own registration.

Title *	<input type="radio"/> Mr. <input type="radio"/> Ms. <input type="radio"/> Do not answer
Family Name * (in English)	<input type="text"/> <small>e.g. Ryoko</small>
First Name * (in English)	<input type="text"/> <small>e.g. Taro</small>
Family Name (in Japanese)	<input type="text"/> <small>e.g. 旅行</small>
First Name (in Japanese)	<input type="text"/> <small>e.g. 太郎</small>
Department * (in English)	<input type="text"/>
Department (in Japanese)	<input type="text"/>
Position *	<input type="radio"/> Executive <input type="radio"/> Management <input type="radio"/> Regular Employee <input type="radio"/> Other <small>(English) <input type="text"/></small> <small>(Japanese) <input type="text"/></small>
E-mail *	<input type="text"/>
Repeat e-mail address * (for confirmation)	<input type="text"/>
Preferred language	<input type="radio"/> Japanese <input checked="" type="radio"/> English <small>(For receiving information from the Promotion Office)</small>
CC. E-mail	<input type="text"/> <small>*Multiple emails can be entered, separated by a comma [,.]. *Email for the activation for your account will not be delivered to CC Email</small>
Password *	<input type="password"/> Passwords must: - Contain no fewer than 6, and no more than 12 characters (single-byte alphanumeric characters only) - Contain at least one letter and one number Example: Tourism2026
Repeat password * (for confirmation)	<input type="password"/>
Emergency Contact Number * [Mobile Phone]	<input type="text"/> <small>e.g. 080-0000-0000</small>

This will be the login ID for your My Page. Also, all emails from the Secretariat will be sent to this address.

Please be sure to fill in a valid email address.

All Buyers must fill in this information!

Fill out the number which is valid for communicating in urgent situations. The Secretariat may need to get in touch with you during the event.

Information② | Information of the Actual Participant (2/2)

Register the information of the person who will be visiting the venue.
Each participant needs their own registration.

If you select any item(s) with description field,
you must enter text.

Business Outline * (You may make more than one selection)	<input type="checkbox"/> Overall Business <input type="checkbox"/> PR, Advertising <input type="checkbox"/> Planning, Purchasing <input type="checkbox"/> IT, System <input type="checkbox"/> Accounting <input type="checkbox"/> Corporate Planning <input type="checkbox"/> Sales <input type="checkbox"/> Marketing <input type="checkbox"/> General Affairs <input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/>
Purpose of Visit * (You may make more than one selection)	<input type="checkbox"/> Participating Business Meeting <input type="checkbox"/> Business Networking <input type="checkbox"/> Inspection for Purchasing and Contract <input type="checkbox"/> Marketing Research, Trend Survey <input type="checkbox"/> Participating Seminar <input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/>
How did you know this event first? * (You may make more than one selection)	<input type="checkbox"/> Official Website <input type="checkbox"/> Other Website Name of Media: <input type="text"/> <input type="checkbox"/> SNS Name of Media: <input type="text"/> <input type="checkbox"/> Newspaper / Magazines Name of Paper / Magazine: <input type="text"/> <input type="checkbox"/> TV / Radio Title of Show: <input type="text"/> <input type="checkbox"/> Flyer(s) <input type="checkbox"/> Internal Publication of Your Company <input type="checkbox"/> Announcement from Organizers <input type="checkbox"/> Poster(s) <input type="checkbox"/> Information from Your Colleagues or Friends <input type="checkbox"/> Other <input type="text"/>
Are you planning to attend the Travel Solution Exhibition 2026? *	<input type="radio"/> Yes <input type="radio"/> Undecided *Only for purpose of survey. Checking 'Yes' will NOT automatically register you.
Do you agree to the Terms and Conditions for Participants of Tourism EXPO Japan 2026 Business Meetings? *	<p>Should any dispute arise between the participant and their business meeting partners during or after the business meetings for reasons not attributable to the Organizer, the Organizer will bear absolutely no responsibility in the matter.</p> <p>Article 10 Questionnaire Surveys The participants are to understand that the Organizer will conduct questionnaire surveys. Questionnaire surveys and/or interviews by telephone after the conclusion of the business meetings and/or at periodic intervals may be conducted to receive feedback on the progress of the participant's business negotiation.</p> <p>Article 11 Matters not Stipulated in the Terms and Conditions Should matters not stipulated within this document arise, the Organizer and participants will seek solution upon consultation with each other.</p> <p><input type="checkbox"/> I agree</p> <p>*NOTE*</p> <p>-All buyers are strictly prohibited from engaging in sales activities. -If any business meeting appointments become engaged through the TEJ Business Meeting Matching System, you must be present at the site and conduct business meetings in person. -The Organizer will NOT support your VISA acquisition process or compensate your transportation / accommodation. -Canceling appointments after the Final Matching and/or being a No-Show on the day of the Business Meetings are strictly prohibited.</p>

Confirm

If you cannot click on the "Confirm" button, please read the notice at the top of this page, then check the box titled "I agree".

All Reserved Business Meeting participants need to register both 『 1 Basic Profile Registration』 and 『 2 Business Matching Information Registration』

*** If you do not enter Business Matching Information, you will have no access to Business Matching System and will not be able to participate in the Reserved Business Meetings.**
※Registration per person, not per company.

Information① | Information necessary for the meetings(1/1)

You can upload Your Profile Image.	<input type="button" value="ファイルを選択"/> 選択されていません <small>(e.g. Photograph of your face, Company's logo, buildings, or regional landscape)</small> <small>*Please upload data with "jpeg", "jpg", "png" for image. (Up to 3MB)</small>
Business Meeting categories which you expect * (You may make more than one selection)	<small>*Please check the business category(ies) you are eligible to hold meetings about.</small> <input type="checkbox"/> Outbound Travel from Japan <input type="checkbox"/> Japanese Domestic Travel <input type="checkbox"/> Inbound Travel to Japan <input type="checkbox"/> Tourism-Related Solution Business
Business details which your company handles with * (You may make more than one selection)	<input type="checkbox"/> Packaged Tour <input type="checkbox"/> Custom-ordered tour / Tailor-made tour <input type="checkbox"/> Inbound Tour <input type="checkbox"/> Business Travel <input type="checkbox"/> Leisure Travel <input type="checkbox"/> F.I.T <input type="checkbox"/> Group Tour <input type="checkbox"/> Educational Tour <input type="checkbox"/> Incentive Travel <input type="checkbox"/> MICE <input type="checkbox"/> Tour which is intended for Elderly <input type="checkbox"/> Wedding, Honeymoon <input type="checkbox"/> Overseas Education <input type="checkbox"/> Long-Stay <input type="checkbox"/> Industrial Tourism <input type="checkbox"/> Barrier-Free Tour <input type="checkbox"/> World Heritage Tour <input type="checkbox"/> Eco tour <input type="checkbox"/> Volunteer Tour <input type="checkbox"/> Adventure Tour <input type="checkbox"/> Sports Tour <input type="checkbox"/> Cruise <input type="checkbox"/> Culture <input type="checkbox"/> Luxury Tour <u>Tourism-Related Solution Business</u> <input type="checkbox"/> Marketing <input type="checkbox"/> Multi-Language, ICT Solution <input type="checkbox"/> Image Industry, Web Contents <input type="checkbox"/> Related-Devices, Support of Infrastructure <input type="checkbox"/> Space Design, Interior <input type="checkbox"/> Support of Human Resource <input type="checkbox"/> Merchandise, Experience Content <input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/> <input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/>
Expertise / Professional fields * (in English)	<input type="text"/> Up to 100 characters e.g. in charge of Group Tour, especially business trips of IT company client.
Expertise / Professional fields (in Japanese)	<input type="text"/> Up to 50 characters e.g. グループツアー/IT企業等をクライアントとした企業旅行…など
PR Messages (in English) *	<small>※Please enter the information of your company's general profile, nature of business and type of tour products which your company deals with.</small> <input type="text"/> Up to 400 characters Character Count: <input type="text" value="0"/>
PR Messages (in Japanese)	<input type="text"/> Up to 200 characters Character Count: <input type="text" value="0"/>
Specific Language(s) during the Business Meetings * (You may make more than one selection)	<input type="checkbox"/> Japanese <input type="checkbox"/> English <input type="checkbox"/> Other (English) <input type="text"/> (Japanese) <input type="text"/>

You can attach a photo on your "Profile" (maximum 3MB/jpeg/jpg/png).
 (e.g) photo of the meeting participant/company logo/image photo)
※ Images will play an important role as eyecatcher for the Business Meeting participants searching for counterparts. We highly recommend you to use the function.

Information① | Information regarding meeting partners you wish to meet(1/1)

Countries or regions of Service / Product / Information - which you are searching for *
(You may make more than one selection)

- Japan
- Asia(Except for Japan)
- Middle East
- North and Central America
- South America
- Micronesia and Oceania
- Europe
- Africa

Service / Product / Information you would like to obtain *
(You may make more than one selection)

- Tourism Information
- Accommodation
- Transportation, Transit
- Theme Park, Leisure, Industrial Tourism, Entertainment
- MICE
- Content by Segment
- Inbound Tourism
- Medical, Beauty
- Shopping
- Bridal
- Food and Beverage, Gourmet
- Travel Company
- Computers, IT
- Travel Magazine, Media
- Merchandise
- Education
- Tourism-Related Solution Business
- Other

Details and specific demand concerning the above Service / Product / Information
(in English)

Up to 400 characters Character Count:

Details and specific demand concerning the above Service / Product / Information
(in Japanese)

Up to 200 characters Character Count:

Expected result from the Business Meeting *
(You may make more than one selection)

- Consideration of Tourism Products
- Purchase of Tourism Products
- Gathering Information
- Other

How to hold the business meetings *

- Have meetings at the venue

Availability *

Please choose the dates and times when you are available for Business Meetings.
Please set your own lunch break as needed.

[Click here to enter further details](#)

Receive Instant Notifications

- Appointment Requests Received
- Declined appointment requests
- Accepted cancellation requests
- Appointment Place Changes
- Waiting for Matching
- Cancellation requests
- Appointment Schedule Changes
- Today's Recommendation
- New messages
- Withdrawn cancellation requests

Ranking System

- The Matching System has the system of showing the ranking of the number of received requests / appointment requests sent.
If you wish to decline the entry for the ranking system, please uncheck the checkbox.

Set the availability on your time slots by selecting available/not available. When setting your schedule, please keep in mind your Seminar auditing schedules and breaks.

Note) The initial setting on all time slots is 「available ()」

Please try to hold at least 8 sessions within 2 days of the event.

...available ...not available

Availability

Please choose the dates and times when you are available for Business Meetings. Please set your own lunch break as needed. By default, you are set to be available for meetings at any time. Please remove the check marks from any time slots when you are unavailable for meetings.

Schedule	Thursday, September 24	Schedule	Friday, September 25
10:50-11:10 Session 1	<input type="checkbox"/>	10:50-11:10 Session 10	<input type="checkbox"/>
11:30-11:50 Session 2	<input checked="" type="checkbox"/>	11:30-11:50 Session 11	<input checked="" type="checkbox"/>
12:00-13:00 Seminar for Buyers & Networking ¹⁾		There are no sessions from 11:50 to 13:10 due to the lunch break	
13:10-13:30 Session 3	<input checked="" type="checkbox"/>	13:10-13:30 Session 12	<input checked="" type="checkbox"/>
13:50-14:10 Session 4	<input checked="" type="checkbox"/>	13:50-14:10 Session 13	<input checked="" type="checkbox"/>
14:30-14:50 Session 5	<input checked="" type="checkbox"/>	14:30-14:50 Session 14	<input checked="" type="checkbox"/>
15:10-15:30 Session 6	<input checked="" type="checkbox"/>	15:10-15:30 Session 15	<input checked="" type="checkbox"/>
15:50-16:10 Session 7	<input type="checkbox"/>	15:50-16:10 Session 16	<input type="checkbox"/>
16:30-16:50 Session 8	<input type="checkbox"/>	16:30-16:50 Session 17	<input type="checkbox"/>
17:10-17:30 Session 9	<input type="checkbox"/>	17:10-17:30 Session 18	<input type="checkbox"/>
17:00-18:00 Seminar for Buyers & Networking ²⁾			

★To Buyers in Charge of MICE and Educational Travel★
[Seminar for Buyers & Networking(*1)]
 Date : Thursday, September 24, 12:00a.m. - 1:00 p.m.
 Place : B stage

[Seminar for Buyers & Networking(*2)]
 Date : Thursday, September 24, 5:00a.m. - 6:00 p.m.
 Place : B Stage

(*)Note
If you have selected any of 'Group Tour', 'Educational Tour', 'Incentive Travel', or 'MICE' in the Business details which your company handles with' section of your Matching Information Registration, we will automatically tentatively reserve (i.e., set as unavailable for business meetings) your meeting slot for Session 9 by default. We strongly encourage you to participate in the Seminar for Buyers & Networking.

Buyers from outside Japan who belong to travel agencies should complete their Buyer registration, keeping in mind the points listed below.

1.Regarding Registration

Please complete the Buyer Registration from the official website.

There are four steps.

※Please refer to the Buyer Registration Manual for details.

(1) Complete the **Basic Profile** Registration.

(2) **Activate your account.**

(3) Complete the **Matching Information** Registration.

(4) **Fill out an additional application form and submit.**

※The form can be found in the email with the title “**Activate your Account**”(2) sent from the Secretariat immediately after registration(1) is submitted.

2. Screening for Global Buyer registration

※Your screening for Global Buyer registration is expected to take approximately **7** business days.

Once approved, a notification email will be sent to you from the secretariat. You will be then be able to use the TEJ Reserved **Business Matching System** from your My Page.

If not approved, we will notify you by email. Please be advised that we will not notify you of the reason for the rejection.

3. Style of Meeting

•Buyers are to visit Sellers’ exhibit booths for **face-to-face** meetings.

※You must be present at the site in Japan to attend the Reserved Business Meetings if you have appointments.

Login URL : <https://tej2026.icdbizmatch.jp/en/Login>
 Login ID : email address you registered
 Password : set by you

What you can do on your My Page

The screenshot shows the My Page interface with the following callouts:

- A**: Search/Apply for Appointments (top navigation)
- B**: Message Box (left sidebar)
- C**: Edit Profile (top navigation)
- D**: Business Meeting Schedule (Your Appointment Sheet) (top navigation)
- E**: Your appointment status (right sidebar)
- F**: Apply for TEJ Conference (top navigation)
- G**: Download documents Required on the day of event (bottom sidebar)

The interface includes a navigation bar with icons for home, search/apply, message box, edit profile, business meeting schedule, and apply for TEJ conference. The main content area is divided into several sections:

- Welcome**: A summary of key dates and times, including profile editing, appointment requests, and ID pass download.
- Search for Matching Members***: A search box with options for advanced and previous searches.
- Message Box**: A button to check messages.
- Edit Business Matching Information**: A button to update business-related details.
- Edit Basic Profile**: A button to update personal information.
- Apply for TEJ Conference**: A button to register for the conference.
- Download documents**: A button to download necessary documents for the event.
- Matching System User Manual**: A link to the user manual.
- Frequently Asked Questions (Q & A)**: A link to common questions.
- Notices**: A section for important announcements.
- Your appointment status**: A summary of appointment statistics, including favorites, recommendations, messages, and established appointments.

Logos for the Japan Travel and Tourism Association (JTTA), Japan Association of Travel Agents (JATA), and Japan National Tourism Organization (JNTO) are also visible.

A Search for counterparts and send Appointment Request

B Check Appointment Requests sent/received

C Edit information you registered (Basic Profile • Business Matching Information)

D Check/Print Out Established Business Meeting Schedule (Appointment Sheet)

E Check the current status of Appointments

F Apply for TEJ Conference

G Download/Print out necessary documents and material for the Business Meetings
 ※From Wednesday, September 16, 6:00 p.m.

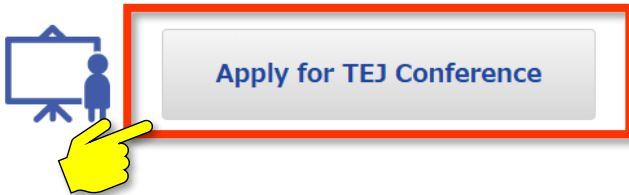
You can apply for TEJ Conference from your Business Meeting My Page



If your Business Meeting appointment and conference schedule overlap, you must prioritize Business Meeting appointment and adjust your schedule.

1

On the HOME screen of your My Page, click the "Apply for TEJ Conference" button



2

Click the program you wish to apply for, and then scroll down to the bottom of the page to the "Confirm" button.

Apply for TEJ Conference (Thematic Symposia, Tourism Professional Seminars)

Please input Keywords.

Search

Please select the programs you wish to attend, and click the **Confirm** button at the bottom of the page.
Please view this page on the event website for the full details of the program.

You can confirm the programs you have registered from the button below.

Thursday, September 24

Friday, September 25

Application Record

Thursday, September 24

	6F Conference Room	A Stage
TEJ Conference [6F Conference Room · A Stage]	Tourism Professional Seminars [East 8 Business Meeting Room(1 · 2 · 3) · A Stage]	[Seller only MICE · Educa Networking [B Stage]
10:00 - 10:15	[Seminar] Apply for Seminar	
10:15 - 10:30		

You can check the record of the seminars you have applied for when you click this "application record".



3

Check content of your application, and if there are no mistakes, click "Confirm"

Confirmation: Apply for TEJ Conference

Please check the information you have registered and click the "Confirm" button below.

*Please be careful not to register for seminars which will be held at the same time with t

Code	Type	Venue
Date & Time	2026/09/24 10:00 ~ 10:30	
		6F Conference Room
		[Seminar]
		Applied
		Cancel

Return to Previous Page

Confirm

NOTE) Do not apply for seminars which may overlap with your Business Meeting Schedule.
If you cannot make it to the seminars you applied for, make sure you cancel them by Tuesday, September 22, 11:59 p.m.

For inquiry regarding Business Meeting

Tourism EXPO Japan Business Meeting Secretariat

TEL: +81-3-6737-9389

Email: bizmtg@bsec.jp

Office Hours: Weekdays **10:00 a.m.-5:00 p.m. JST**

For general inquiries regarding Tourism EXPO Japan

Tourism EXPO Japan Promotion Office

TEL: +81-3-5510-2004

Email: event@t-expo.jp

Office Hours:

Weekdays 9:30 a.m.-5:30 p.m. JST

※Office hours differ according to the office, so please be careful.